

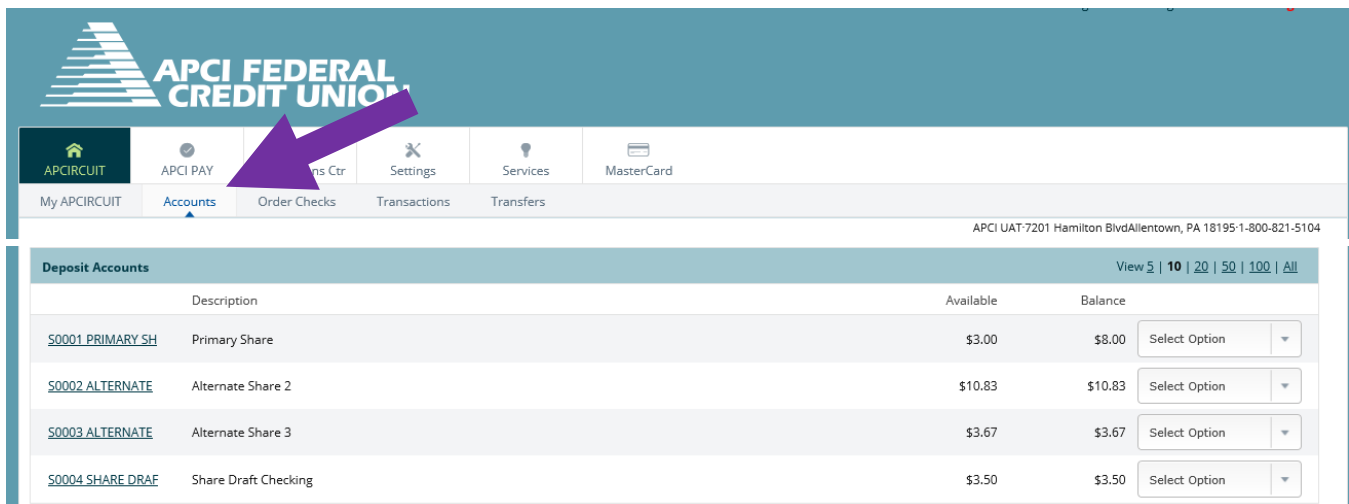
HOW TO – View a summary of your current account information within APCIRCUIT®

APCIRCUIT® PC Home Banking Service is the main system of our APCI eCU suite of electronic banking services.

1. Visit apcifcu.org and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.

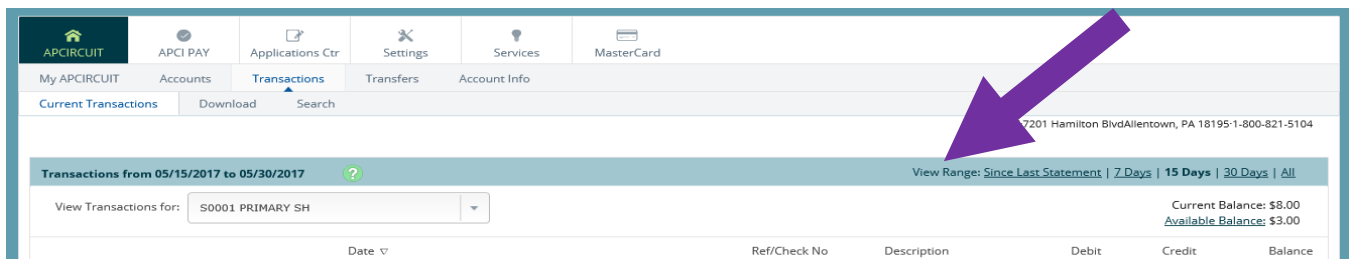


2. Click the “Accounts” tab followed by the account for which you would like to view the activities.



Deposit Accounts		Available	Balance	
S0001 PRIMARY SH	Primary Share	\$3.00	\$8.00	Select Option ▾
S0002 ALTERNATE	Alternate Share 2	\$10.83	\$10.83	Select Option ▾
S0003 ALTERNATE	Alternate Share 3	\$3.67	\$3.67	Select Option ▾
S0004 SHARE DRAF	Share Draft Checking	\$3.50	\$3.50	Select Option ▾

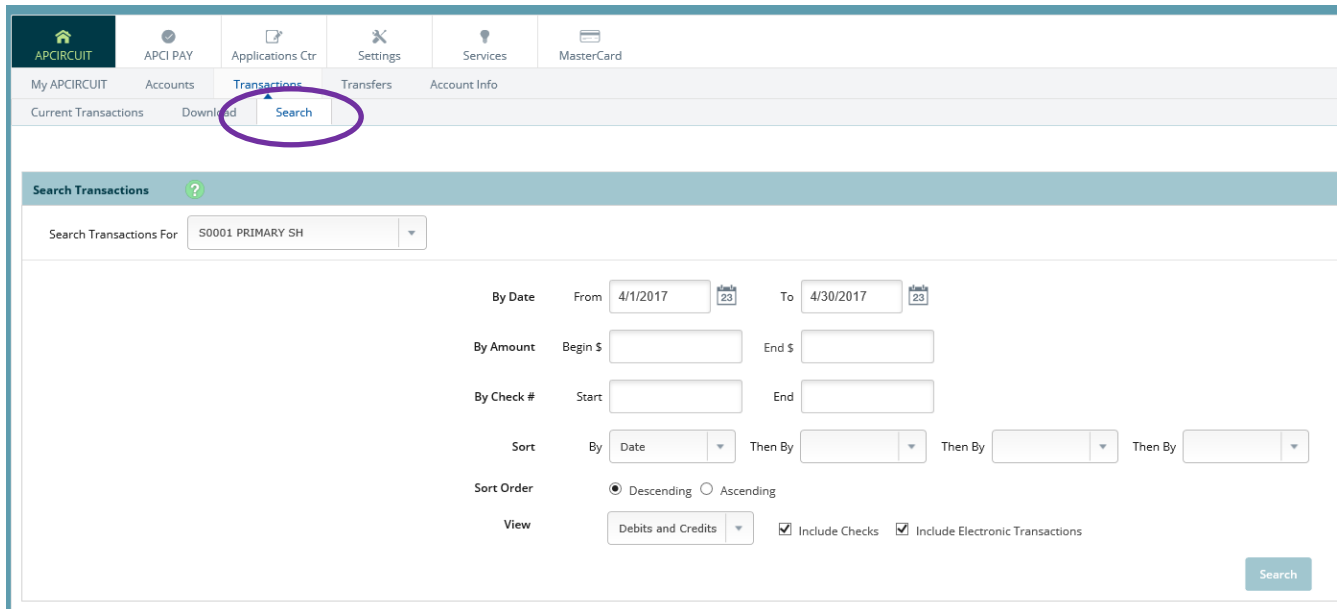
3. To change your transaction activity view, select the View Range option of your choice which includes:
 - a. Since last statement, 7 days, 15 days, 30 days or All.



Date ▾	Ref/Check No	Description	Debit	Credit	Balance
Transactions from 05/15/2017 to 05/30/2017 View Range: Since Last Statement 7 Days 15 Days 30 Days All					
View Transactions for: <input type="text" value="S0001 PRIMARY SH"/>					Current Balance: \$8.00 Available Balance: \$3.00

4. To search for a specific account transaction within your account activity:

- a. Select the Search tab & enter your Search details.



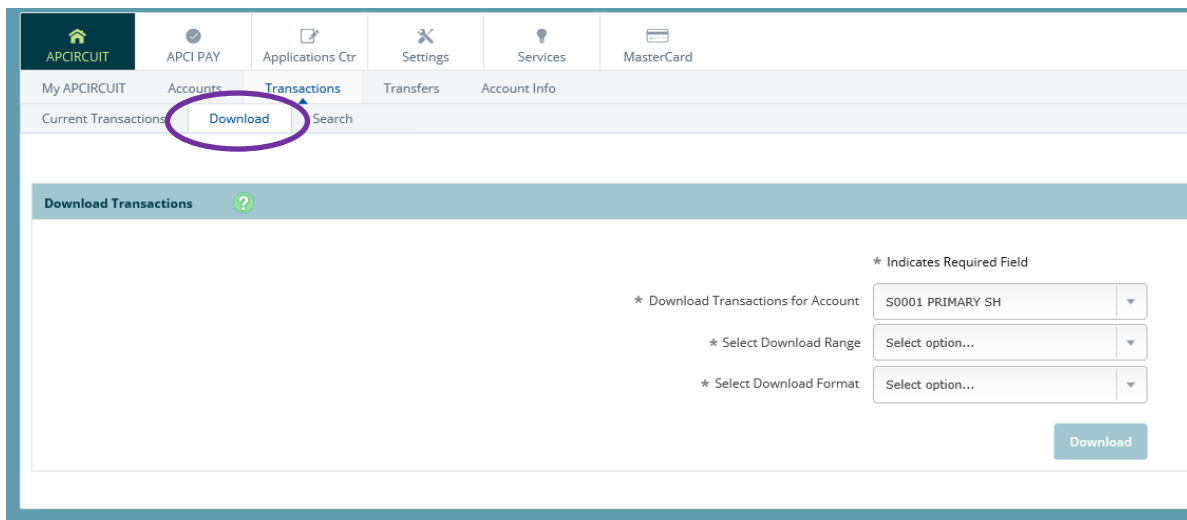
The screenshot shows the 'Search Transactions' page. At the top, the 'Search' tab is highlighted with a purple circle. Below the navigation bar, the search criteria are as follows:

- Search Transactions For: S0001 PRIMARY SH
- By Date: From 4/1/2017 To 4/30/2017
- By Amount: Begin \$ [] End \$ []
- By Check #: Start [] End []
- Sort: By Date Then By [] Then By [] Then By []
- Sort Order: Descending Ascending
- View: Debits and Credits Include Checks Include Electronic Transactions

A 'Search' button is located at the bottom right of the form.

5. To download your Account Information:

- a. Select the Download tab and select from one of the following download format options
 - i. Open Financial Exchange (OFX), Quicken (QFX), Personal Finance (QIF), Spreadsheet (CSV) or Word Processing (TXT).
 1. Please note, APCI FCU will only support the Quicken option.



The screenshot shows the 'Download Transactions' page. At the top, the 'Download' tab is highlighted with a purple circle. Below the navigation bar, the download criteria are as follows:

- * Download Transactions for Account: S0001 PRIMARY SH
- * Select Download Range: Select option...
- * Select Download Format: Select option...

A 'Download' button is located at the bottom right of the form.